



**THIRUVANANTHAPURAM REGIONAL CO.OPERATIVE
MILK PRODUCERS' UNION LTD.**

PATHANAMTHITTA DAIRY

No.PD/PDN/303/ 2024-25

TENDER FOR

Contract for Collecting Ghee Residue From Pathanamthitta
Dairy Under TRCMPU Ltd.

2025

BID FORM

1. Registered Name of Bidder :

2. Address :

3. Telephone

i) Mobile 1 :

ii) Mobile 2 :

iii) E-mail :

iv) Aadhar Card No :

v) PAN No :

vi) Bank Account No :

vii) Previous Experience :



PATHANAMTHITTA DAIRY
Mammoodu, Nariyapuram.P.O., Pathanamthitta – 689 513

NOTICE INVITING TENDER

The Managing Director, Thiruvananthapuram Regional Co-operative Milk Producers Union Ltd (TRCMPU Ltd) invites online bids from reputed persons/firms for Collecting Ghee Residue on Monthly Basis From Pathanamthitta Dairy Under TRCMPU Ltd.

1.	Tender No. & Date	PD/PDN/303/2024-25 Dated, 09.01.2025.
2.	Item of Work	Contract for Collecting Ghee Residue from From Pathanamthitta Dairy Under TRCMPU Ltd.
3.	Scope of Work	Attached
5.	Bid Submission Fee	Rs.500/-
6.	Earnest Money Deposit	Rs.1000/-
7.	Estimated Qty of monthly Disposal	Attached
8.	Date and Time of Publication of e- tender.	09.01.2025, 4 PM
9.	Date of Submission of e-tender	10.01.2025, 4.30 PM to 25.01.2025, 2.00 PM
10.	Pre bid Meeting	NA
11.	Date and time of opening of e-tender	27.01.2025, 2.00 PM
12.	Place of Opening	TRCMPU Ltd., Pathanamthitta Dairy, Mammoodu Nariyapuram.P.O., Pathanamthitta.
13.	Bid Validity	60 Days
14.	Contract period	Contract to be extended upto two years which depends upon the performance.


Senior Manager

Terms & Conditions for e-Procurement

This tender is an e-Tender and is being published online for work / supplying of equipment as mentioned in the Invitation to bid. The tender is invited in two cover system from the registered and eligible manufacturers / suppliers through e-procurement portal of Government of Kerala (<http://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

A) Online Bidders registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through e-mail: etendershelp@kerala.gov.in or helptender@gmail.com for assistance in this regard.

B) Online Tender Process:

The tender process shall consist of the following stages:

- i) **Downloading of tender document:** Tender document will be available for free download on www.etenders.kerala.gov.in from the date & time of publication of e-tender, till the last date & time for online submission of e-tender. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document. Downloading of tender documents will not be possible after the date specified above.
- ii) **Pre-bid meeting:** Refer page 3 of the tender document
- iii) **Publishing of Corrigendum:** All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- iv) **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document to www.etenders.kerala.gov.in. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- v) **Opening of Technical bid and bidder short-listing:** Technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualification. All documents in support of technical qualification shall be submitted online as well as offline within the due date and time. Failure to submit the documents will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- vi) **Opening of financial bids:** Bids of the qualified bidders shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in the critical date section.

C) Documents comprising bid:

i) **First Stage (Pre qualification or Technical cover based on 1 cover or 2 cover tender system):**
Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload.

A. Copies of original documents defining the identity verification for Individual Bidders or constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting the bidder.

B. If individual Bidders doesn't have GST registration, should provide the details as per the demand from Tendering authority.

C. Details of experience and past performance of the bidder on works of similar nature work contract, and details of current contract in hand and other contractual commitments shall be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

ii) **The Second Stage (Financial Cover or as per tender cover system):**

The Bidder shall complete the Price bid as per format given for download along with this tender.

Note: - The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non-responsive and rejected.

D) **Tender Document Fees and Earnest Money Deposit (EMD)**

The Bidder shall pay a tender document fee and Earnest Money Deposit or Bid Security as given in the Tender Inviting Notice. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidder are required to avail Internet banking facility in any of the below banks for making tender remittances in e-Procurement system.

A) Internet Banking Options (Retail)			
1	Allahabad Bank	29	Janata Sahakari Bank
2	Axis Bank	30	Karnataka Bank
3	Andhra Bank	31	Karur Vysya Bank
4	Bandan Bank	32	Kodak Mahindra Bank
5	Bank of Bahrain and Kuwait	33	Lakshmi Vilas Bank
6	Bank of Baroda	34	Mehasana urban Co-op Bank
7	Bank of India	35	NKGSB Co-operative Bank

8	Bank of Maharashtra	36	Oriental Bank of Commerce
9	Bassein Catholic Co-operative Bank	37	Punjab and Maharashtra Co-operative Bank
10	BNP Paribas	38	Punjab National Bank
11	Canara Bank	39	Punjab and Sind Bank
12	Catholic Syrian Bank	40	RBL Bank
13	Central Bank of India	41	Saraswat Cooperative Bank
14	City Union Bank	42	Shamrao Vithal Cooperative Bank
15	Corporation Bank	43	South Indian Bank
16	Cosmos Bank	44	Standard Chartered Bank
17	DCB Bank	45	State Bank of India
18	Dena Bank	46	Syndicate Bank
19	Deutsche Bank	47	Tamilnadu Mercantile Bank
20	Dhanalaxmi Bank	48	Tamilnadu Cooperative Bank
21	Federal Bank	49	The Kalyan Janatha Sahakari Bank
22	HDFC Bank	50	TJSB Bank(erstwhile Thane Janata Sahakari Bank)
23	ICICI Bank	51	UCO Bank
24	IDBI Bank	52	Union Bank of India
25	Indian Bank	53	Vijaya Bank
26	Indian Overseas Bank	54	YES Bank
27	Indus Ind Bank	55	United Bank of India
28	Jammu & Kashmir Bank		
B) Internet Banking Options (Corporate)			
1	Bank of Baroda	19	Karur Vysya Bank
2	Bank of India	20	Kodak Bank
3	Bank of Maharashtra	21	Lakshmi Vilas Bank
4	BNP Paribas	22	Oriental Bank of Commerce
5	Canara Bank	23	Punjab and Maharashtra Coop Bank
6	Catholic Syrian Bank	24	Punjab and Sind Bank
7	City Union Bank	25	Punjab National Bank
8	Corporation Bank	26	RBL Bank
9	Cosmos Bank	27	Shamrao Vithal Cooperative Bank
10	Deutsche Bank	28	South Indian Bank
11	Development Credit Bank	29	State Bank of India
12	Dhanalaxmi Bank	30	Syndicate Bank
13	Federal Bank	31	UCO Bank
14	HDFC Bank	32	Union Bank of India
15	ICICI Bank	33	UPPCL
16	Indian Overseas Bank	34	Vijaya Bank
17	Janata Sahakari Bank	35	Axis Bank
18	Jammu & Kashmir Bank		

During the online bid submission process, bidder shall select SBI MOPS option and submit the page, to view the terms and condition page. On furtherer submitting the same, the e-Procurement system

will redirect the bidder to MOPS Gateway, where two options, mainly **SBI and other banks*** will be shown. Here, bidder may proceed as per below.

(a). SBI Account holders shall click **SBI** option to with its Net banking facility, where bidder can enter their internet banking credentials and transfer the tender fee and EMD amount.

(b). Other bank account holders may click **other banks** option to view the bank selection page. Here bidder can select from any of the 54 banks to proceed with its net banking facility, for remitting the tender payments.

*Transaction charges for other banks vide SBI Letter No. LHO/TVM/AC/2016-17/47- 1% of transaction value subject a minimum of Rs.50/- and maximum of Rs.150/-

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

E) SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and financial bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

For page-by-page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/opening during bid opening process.

SPECIAL TERMS & CONDITIONS

Tender for Collecting Ghee Residue on Monthly Basis From Pathanamthitta Dairy Under TRCMPU Ltd..

1. Scope of Work.

Residue produced during the production of Ghee is separated after salvaging the Ghee, to be disposed from Dairy Plant as per the direction of the officers in Production Section in weekly/ alternate week/ as required. The scope includes lifting/ loading of Ghee residue from plant to vehicle arranged at contractors responsibility.

2. Period of Contract.

The period of contract shall be TWO years from Date of Aggrement However, if the performance is not satisfactory the order will be cancelled by issuing a note.

3. Charges.

Rs. /- per kilogram for the removal of the Ghee residue from dairy must be quoted.

4. Price basis.

The charges mentioned above is to be exclusive of all statutory levis and GST etc.

5. Payment.

Payment should be made before each delivery of ghee residue.

6. General.

The Pathanamthitta Dairy shall not be liable for any damage for compensation in consequence to any accident or injury to any workmen or other person employed by the contractor. The work to be carried out without affecting the day to day operation of the plant.

This order is issued to you in duplicate with a request to return the duplicate copy duly signed and affixing official seal as a token of acceptance of order.


Senior Manager